

**STATE OF LOUISIANA
SOUTHEASTERN LOUISIANA UNIVERSITY
HAMMOND, LOUISIANA**

A Member of the University of Louisiana System

**INVITATION TO BID
FURNISH AND DELIVER STREET LIGHTS AND SUPPLIES
FOR
THE SOUTHEASTERN PHYSICAL PLANT DEPT**

ISSUING AGENCY: Southeastern Louisiana University
Purchasing Department
SLU 10800
Hammond, LA 70402-0800

DIRECTOR OF PURCHASING: Ed Gautier

PROCUREMENT SPECIALIST 2: Theresa Zeigler
Telephone: (985) 549-5412
Fax: (985) 549-3810

REQUISITIONED BY: Byron Patterson
Telephone: (985) 549-3333

RELEASE DATE: January 11, 2012

BID OPEN DATE: January 31, 2012

BID OPEN TIME: 2:00 p.m., Central Time

DELIVERED LOCATION: Southeastern Louisiana University
Purchasing Department
Property Control & Supply Building
2400 North Oak Street
Hammond, Louisiana

This Solicitation Is A Sealed Bid and Must Be Returned By US Mail, Express Carrier or To Delivered Location.

Note: To be considered for award, bidder must return Southeastern bid response forms completed for consideration.

This ITB is available in electronic form at <http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp> It is available in PDF format or in printed form by submitting a written request to the Procurement Specialist listed above. It is the Bidder's responsibility to check the Office of State Purchasing LaPAC website frequently for any possible addenda that may be issued. Southeastern is not responsible for a bidder's failure to download any addenda documents required to complete an Invitation to Bid.

STATE OF LOUISIANA
SOUTHEASTERN LOUISIANA UNIVERSITY
HAMMOND, LOUISIANA

The Southeastern Louisiana University (SLU) Purchasing Department will receive sealed bids until 2:00 P.M. on the bid opening date specified in the solicitation document. No bid responses will be considered by the SLU Purchasing Department after 2:00 P.M. Beginning at that time, bids shall be publicly opened and read aloud to those present in the SLU Purchasing Department.

Mail address: Southeastern LA University Purchasing Department SLU 10800 Hammond, LA 70402-0800	Delivery: Southeastern LA University Purchasing Department Property Control & Supply Bldg 2400 North Oak Street Hammond, LA 70402
--	---

Bids submitted are subject to LA R.S. 39:1551-1736; Purchasing Rules and Regulations; Executive Orders; General Conditions; any Special Conditions; and Specifications listed in the solicitation document.

The purpose of this solicitation is to set forth the requirements and specifications of Southeastern Louisiana University. The contents of this solicitation and the Bidder/ Vendor/ Contractor's bid response shall become contractual obligations if a contract (purchase order) ensues.

INSTRUCTIONS TO BIDDERS

- 1) Bid Forms: All written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed in ink by an authorized representative of the bidding entity. Bid prices shall be typewritten or in ink. Bids submitted in the following manner will not be accepted: (1) bid contains no signature indicating intent to be bound; (2) bid filled out in pencil; (3) photocopy of bidder's signature; and (4) bid sent by facsimile equipment. Alterations to bids received before bid opening time will be considered provided formal bid and written alteration have been received and time-stamped before bid opening time.
- 2) Standard of Quality: Any product or service bid shall conform to all applicable Federal and State laws and regulations and specifications contained in the solicitation document. Unless otherwise specified in the solicitation document, any manufacturer's name, trade name, brand name, or catalog number used in the specifications is for the purpose of describing the quality level and characteristic required. Bidder should specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation document.
- 3) Descriptive Information: Bidders proposing an equivalent brand or model should submit with the bid response information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the solicitation document. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product shall be verifiable by the manufacturer. If item(s) bid does not comply with specifications (including brand and/or product number), bidder should state in what respect the item(s) deviate. Failure to note exceptions on the response form will not relieve the successful bidder(s) from supplying the actual products requested.
- 4) Bid Opening: Bidders may attend the bid opening, but no information or opinions

concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by visiting the SLU Purchasing Department during normal working hours. Written bid tabulations will not be furnished.

- 5) Louisiana Preference: Preference is hereby given to products produced, manufactured, harvested, grown or assembled in Louisiana which are equal in quality to products produced, manufactured, harvested, grown or assembled outside of Louisiana. The bidder shall state his right to claim the ten percent (10%) preference in his bid response and the bidder should state the respective Louisiana location where each qualifying item is produced, manufactured, harvested, grown or assembled.
- 6) Signature Authority: In accordance with LA Revised Statute 39:1594 (Act 121), the person signing the bid must be: (1) A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or (2) An individual authorized to bind the vendor as reflected by an accompanying corporate resolution or affidavit. By signing the bid, the bidder certifies compliance with the above.

GENERAL CONDITIONS

The SLU Purchasing Department reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.

- 1) Prices: Unless otherwise specified in the solicitation, bid prices shall be complete, including transportation and handling prepaid by the bidder to destination - SLU, Hammond, LA. Bids other than FOB destination may be rejected. Bid prices should be quoted in the unit of measure stated. Bid prices shall be firm for a minimum of thirty (30) calendar days, unless otherwise specified by SLU in the solicitation document.
- 2) Payment Terms: Cash discounts for less than 30 days may be offered, but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 3) Delivery: Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation document.
- 4) Taxes: Bidder is responsible for including all applicable taxes in the bid price. The University is currently exempt from Louisiana State Sales and Use Taxes, and local parish and city taxes. An exemption certificate for state sales and use tax can be provided upon request.
- 5) New Products: Unless specifically called for in the solicitation document, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation document. The manufacturer's standard warranty will apply unless otherwise stated in solicitation.
- 6) Default of Contractor: Failure to deliver within the time specified in the solicitation document will constitute a default and may cause cancellation of the contract. Where the University has determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 7) Contract Cancellation: The University shall have the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure of the vendor to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3)

misrepresentation by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.

- 8) Applicable Law: All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
- 9) Equal Opportunity: By submitting and signing this bid, bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, age, national origin, handicap, disability, veteran status, or any other non-merit factor.

A Member of the University of Louisiana System

Rvsd. 01/2012

BID RESPONSE FORM

BIDDER'S NAME: _____

TELEPHONE NO.: () FAX NUMBER: ()

ADDRESS: _____
MAILING
CITY
STATE
ZIP

SCOPE: **Furnish and Deliver Street Lights and Supplies for the
Southeastern Physical Plant Department.**

I/we do hereby acknowledge receipt of the following addenda (if any):

No. _____ Dated _____ No. _____ Dated _____

OTHER REQUIREMENTS:

The attached Instructions To Bidders/General Conditions shall be a part
hereof.

TO THE VENDOR:

THIS SOLICITATION IS A SEALED BID AND MUST BE RETURNED BY MAIL OR
DELIVERED IN PERSON. BID RESPONSE FORMS CANNOT BE FAXED AND ANY FAX
RESPONSES SHALL BE REJECTED.

TERMS: Net 30 Prox., F.O.B., Hammond, Louisiana.

TAXES: Any taxes, other than state and local sales and use tax, shall be
included within the bidder's unit price. The University is currently
exempt from state sales and use tax.

Signature to the Bid Response Form shall be construed of acceptance of the
Invitation to Bid in its entirety.

AUTHORIZED OFFICER: _____
(Signature)
(Print or Type Name)

TITLE: _____ DATE: _____

STREET LIGHTS AND SUPPLIES **BID RESPONSE FORM CONTINUED**

NOTE: REQUESTER stipulates items to match item descriptions exactly to match existing campus lighting.

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1-	Contempo decorative post top series, TPS-150 watt, metal halide fixture pulse start SCWA R5A TB1 LPI 4-tap ballast, gray finish 20" tall 22" hat Lithonia Lighting. Bulb included.	22 EA	_____	_____
	Offering: _____			
2-	HAPCO #RSA-14-B-5-4-01 14 Ft Ht 5.0x14.0 pole shaft round tenon 2-3/8" x 5" straight alum. pole, sq base, brush alum w/grounding provision inside hand hold, hand hold 18" above base.	22 EA	_____	_____
	Offering: _____			
3-	400 watt metal halide floor light fixture, mogul base vertical socket quad tap ballast, gray finish, weather resistant, die cast alum, Lithonia Lighting bulb included.	18 EA	_____	_____
	Offering: _____			
4-	Road Way street light, 400 watt metal halide quad tap ballast mogul base socket gray finish, glass lens, type three sag glass, die cast alum housing sip fitter bolt onto mast arm mounting Lithonia Lighting.	6 EA	_____	_____
	Offering: _____			
5-	Bullhorn bracket 2" sch 40 pipe, two lights in line 36" wide, light tenon 2-3/8, pole hub 4" with 3/8" set. Amer. Lite Pole, Day Brite Lighting Cat RBH2-36-4G.	2 EA	_____	_____
	Offering: _____			
6-	Bullhorn bracket 2" sch 40 pipe, three lights in line 60" wide, light tenon 2-3/8" pole hub 4" with (3) 3/8" set screws. Amer Lite Pole Day Brite Lighting Cat RBH3-4DB.	6 EA	_____	_____
	Offering: _____			
7-	Upsweep Arm Mounting Bracket arms 2@180 deg. 2-3/8 tenon, 6' span 24" upsweep, with removable cap, gray finish need 4" pole hub, Amer Lite Pole Cat UP-6D.	3 EA	_____	_____
	Offering: _____			

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
8-	1" PVC conduit sch 40	2000 FT	_____	_____
	Offering:_____			
9-	1" PVC couplins	100 EA	_____	_____
	Offering:_____			
10-	1" PVC elbow	50 EA	_____	_____
	Offering:_____			
11-	PVC glue	3 QT	_____	_____
	Offering:_____			
12-	#12 THHN wire, black stranded	1000 FT	_____	_____
	Offering:_____			
13-	#12 THHN wire blue stranded	1000 FT	_____	_____
	Offering:_____			
14-	#12 THHN wire, white, stranded	1000 FT	_____	_____
	Offering:_____			
15-	#12 THHN wire, green, stranded	1500 FT	_____	_____
	Offering:_____			
16-	#12 THHN wire, orange, stranded	1000 FT	_____	_____
	Offering:_____			
17-	#12 THHN wire, brown, stranded	1000 FT	_____	_____
	Offering:_____			
18-	#12 THHN wire, gray, stranded	1000 FT	_____	_____
	Offering:_____			
19-	#8 THHN wire, orange, stranded	2000 FT	_____	_____
	Offering:_____			
20-	#8 THHN wire, brown, stranded	2000 FT	_____	_____
	Offering:_____			
21-	#8 THHN wire, gray, stranded	2000 FT	_____	_____
	Offering:_____			

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
22-	#8 THHN wire, black stranded.	1000 FT	_____	_____
	Offering:_____			
23-	#8 THHN wire, white, stranded	1000 FT	_____	_____
	Offering:_____			
24-	#10 THHN wire, green, stranded	2000 FT	_____	_____
	Offering:_____			
25-	1/2" dia 8ft length copper ground rod	22 EA	_____	_____
	Offering:_____			
26-	Ground rod clamp acorn bronze 1/2"	22 EA	_____	_____
	Offering:_____			
27-	Blue wing-nuts, 600v, Ideal or 3M brand	100 EA	_____	_____
	Offering:_____			
28-	Yellow wing-nuts, 600v, Ideal or 3M brand	200 EA	_____	_____
	Offering:_____			

A. Check the maximum delivery time the bidder can warrant delivery of the above items offered after receipt of a purchase order:

() 15 days or less () 30 days or less () Other, State:

B. If mutually agreeable with the successful bidder, the University reserves the right to purchase additional quantities of the items offered at the same prices, terms and conditions through May 31, 2012.

Agree _____

Disagree _____

Bidder's Name _____ Bidder's Initials _____